October 22, 2018

Genwest Systems, Inc. is an information management and consulting firm headquartered in Edmonds, Washington. Since its inception, Genwest has been a recognized leader in the design and implementation of information systems and solutions. We depend on a diverse team of talented staff to design, develop, and deploy rapid information solutions for our clients. We believe that building a team with diverse educational, cultural and experiential backgrounds makes for a better work environment for our team members, the most robust dialogue within the company, and the best products for our clients.

Genwest Systems Inc., an equal opportunity employer, is currently advertising for a **System Administrator**, supporting our clients in the National Oceanic and Atmospheric Administration (NOAA) National Ocean Service Office of Response and Restoration at the Western Regional Center in Seattle, WA.

Position Duties and Description:
- Primary System Administrator for ERMA, an AWS based mapping tool
- Backup System Administrator for DIVER, an AWS web data management application
- System Administrator support for IT Security documentation, baseline documentation and administration, change management, etc.
- Assessment activities, penetration testing, POAMs (Plan of Action and Milestones - remediation plans for issues) tracking and implementation
- Execute daily, weekly, and monthly maintenance on servers

Qualifications and Skills:
- Command line experience in Linux system administration
- Centos/Redhat/Fedora experience
- AWS Cloud experience such as creating systems, fixing boot failures, subnetting
- Experience complying with standards such as HIPAA, PCI, NIST, CIS
- Good at technical assistance to developers
- Ability to troubleshoot web services, TLS certificates, firewall ports
- Familiarity with Icinga/Nagios or other monitoring applications
- Familiarity with Ansible (or Puppet/Chef)
- Postgres database administration and usage
- Ability to manage software packages and updates
- Able to list common AWS security issues
- Monitor applications and take corrective action to prevent or minimize system outages.
- Familiarity with scripting in bash, python, perl, php, or similar language
- US Citizen able to pass mandatory background check before work begins
- Significant recent experience in performing system administration
- Clear written and spoken communication
- Organization and high attention to detail
- Excellent written and oral communication skills

- Ability to work collaboratively as part of a high functioning team
- Ability to work on multiple projects, shifting focus based on priority
- Flexibility and team-focus, working with diverse group of high-functioning staff to achieve common goals.

Compensation:
Compensation will be determined based on the experience and qualifications of the successful applicant in combination with contract budget. The position is eligible for the Genwest full-time benefit package that includes health insurance, paid personal and holiday leave, 401(k) program eligibility, and employee disability and life insurance.

To Apply:
Please email a resume and 3 references to hr@genwest.com. Please include any cover letter, your resume and references in a single .pdf (Adobe Acrobat) attachment (no more than 4 pages in length) with your name included in the .pdf file name. Also, please include the words, "System Administrator" in the subject line of your email.

Applicants selected for interviews will be contacted via email. The position will remain open until filled, with priority given to applications received by November 9, 2018.