



Genwest Systems, Inc.  
P.O. Box 397, Edmonds, WA  
98020-0397 Ph: 425-771-2700  
Fax: 425-672-8471  
[www.genwest.com](http://www.genwest.com)

Genwest Systems Inc., an equal opportunity employer, is currently accepting applications for a full time System Administration support position for our clients at the National Oceanic & Atmospheric Administration (NOAA), Office of Response and Restoration (OR&R) and will be based from NOAA offices at the Western Regional Center in Seattle, WA.

### **POSITION DUTIES:**

Example activities and knowledge requirements include, but are not limited to:

- SysAdmin support for AWS based data management and mapping applications
- SysAdmin support for IT Security documentation, baseline documentation and administration, change management, etc.
- Scanning, tracking and remediation of CVEs, Binding Operational Directives, and other identified vulnerabilities as required
- Assessment activities, penetration testing, POAMs (Plan of Action and Milestones -remediation plans for issues) tracking and implementation
- Execute needed daily, weekly, and monthly maintenance on servers
- Maintain Linux virtual machines, containers and environments keeping systems up to date and patched with current software to maintain security and currency of implemented systems
- Respond to security incidents and provide fixes and troubleshooting to maintain a secure, operational environment

### **QUALIFICATIONS:**

The successful candidate will be expected to demonstrate the listed qualifications through their application and in any scheduled interview.

#### **Required Qualifications:**

- Command line experience in Linux system administration for RedHat
- AWS Cloud experience such as creating systems, fixing boot failures, subnetting
- Familiarity with VMWare environments
- Experience complying with standards such as NIST, DISA STIGS
- Proven ability to provide technical assistance to developers
- Ability to troubleshoot web services, TLS certificates, firewall ports
- Familiarity with alerting and monitoring applications Nagios, Prometheus & Graphana
- Familiarity with Ansible (or Puppet/Chef)
- Knowledge of Postgres and other relational database administration and usage
- Ability to manage software packages and updates
- Knowledge of common AWS security issues and solutions
- Monitor applications and take corrective action to prevent or minimize system outages
- Familiarity with scripting in bash, python, perl, php, or similar languages
- US Citizen able to pass mandatory background check before work begins
- Significant recent experience in performing system administration tasks



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- Organized with a high attention to detail
- Excellent written and oral communication skills
- Ability to work on multiple projects, shifting focus based on priority
- Flexibility and team-focus, experience working collaboratively with diverse groups of high-functioning staff to achieve common goals.

*Preferred Qualifications:*

- Experience with the use of GitLab

**COMPENSATION:**

Compensation will be determined based on the experience and qualifications of the successful applicant in combination with contract budget. The wage range is anticipated to be \$75,000 - \$95,000 on an annualized basis. The position is also eligible for a full-time benefit package that includes health insurance, paid personal and holiday leave, 401(k) program eligibility, and employee disability and life insurance.

**TO APPLY:**

Please submit your application, including any cover letter (optional), resume (less than 4 pages), and 3 references to [hr@genwest.com](mailto:hr@genwest.com). Please include these materials in a single .pdf (Adobe Acrobat) attachment with your name included in the .pdf file name. Also, please include the words, "System Administrator" in the subject line of your email.

Applicants selected for interviews will be contacted via email. The position will remain open until filled, with priority given to applications received by July 31, 2025.